

**CERTIFICATION HOURS ARE BASED ON THE FOLLOWING HOURS  
ACCUMULATED SINCE MAY OF 2007**

**MAY 2007**

RETAIL GROCERY & TEMP BUS	REG	1.25
BCI BACKBROUND CHECKS	REG	.75
CASE LAW UPDATE	CASE LAW	1.75
GRAMA REG	REG	1.00
ETHIC'S	ETHIC'S	.50
PROPRIETARY SCHOOLS	REG	1.00
IN DAY CARE	REG	1.00
OCCUPATIONAL LICENSING	REG	1.00
SALES TAX	TAX	.50

**OCTOBER 2007**

SALES TAX & ON LINE	TAXATION	1.50
ALCOHOL	ALCOHOL	3.25
ETHICS	ETHICS	1.00
PAWN SHOPS	REG	1.50
CONSUMER PROTECTION	REG	1.25
DEPT OF AG- COTTAGE IND	REG	.50

**May 2008**

PAWN SHOP BROKER REQ.	REG	0
SALES TAX CONVERSION	TAXATION	1.00
CONSTITUTIONAL LAW	CONST. LAW	1.00
CASE LAW	CASE LAW	1.00
INTERSTATE COMMERCE	INT. COMM.	1.50
CODE ENFORCEMENT	CODE ENF.	1.00
FIRE INSPECTION	REG.	1.00
BUILDING CODE	REG.	1.00
IMMEDIATE CARE/RES. TREATMENT	REG	1.00
BASICS OF HOME CHILDCARE	REG	0.50
IRS TAX CENTER	TAXATION	0.50

**SEPTEMBER 2008**

FIREWORKS REG.	REG	1.00
DOPPL CONSTRUCTION TRADE	REG	1.00
CLINICAL LAB CERTIFICATION	REG	0.75
ALCOHOL LICENSING	ALCOHOL	2.00
SOB'S	REG	1.00
TOW TRUCK REGULATIONS	REG	1.00
FOOD & SAFETY	REG	1.00
CUSTOMER SERVICE	CUST. SERV	1.50
ETHICS	ETHICS	1.00
MOTOR VEHICLE ENFORCEMENT	REG	1.00

**May 2009**

ETHICS & QUESTIONS	ETHICS	1.00
BROKER-DEALERS	REG	1.00
COTTAGE FOOD COMPLIANCE	REG	1.00
PEST CONTROL	REG	1.00
CHILDCARE REGULATIONS	REG	1.00
ALCOHOL UPDATE	ALCOHOL	0.50
TEMP.SALES TAX	TAXATION	1.00
CODE ENFORCEMENT	CODE ENF.	1.00
INTERSTATE COMMERCE	INT. COMM	1.00
BETTER BUSINESS BUREAU	REG	0.75
BUREAU OF ATF	INT. COMM.	1.00
CASE LAW/CONSTITUTIONAL LAW	CASE/CONST.	1.00
IRS	TAXATION	0.75

**October 2009**

SALES TAX & TEMP SALES TAX	TAXATION	1.00
PEST CONTROL	REG	1.00
ENFORCEMENT (DIV. OF CORP & COMMERCIAL CODE)	ENFORCEMENT	0.75
ALCOHOL	ALCOHOL	2.00
TATTOO PARLOTS	REG	1.00
OSHA REGULATIONS	REG	0.75
LICENSING RENTALS & SPEC. EVENTS	ENFORCEMENT	1.00
TAX COMMISSION-AUDIT DEPT.	TAXATION	1.00
TOBACCO EASY LAW	ALCOHOL	0.75
EASY LAW	ALCOHOL	1.00
CASE LAW	CASE LAW	1.00

**September 2010**

PROPRIETARY SCHOOLS	REG	0.50
BACKGROUND CHECKS	REG	1.00
CHILDCARE REGULATIONS	REG	1.50
FIREWORK REGULATION	REG	1.00
FIRE INSPECTION	REG	1.00
SMALL BUSINESS ADMINISTRATION	INT COMM	1.00
POST OFFICE INVESTIGATION	INT COMM	1.00
CODE ENFORCEMENT	ENFORCEMENT	1.00
CONTRACTOR/HANDYMAN	REG	1.00
PAWN SHOP REGULATIONS	REG	1.00
GRAMA REGULATIONS	REG	1.00
BUSINESS LICENSE FEE STUDY	REG	1.00
ASSISTED LIVING FACILITIES	ENFORCEMENT	1.00
HEALTH DEPARTMENT REGULATIONS	REG	1.00
TOW TRUCK CERTIFICATION	INT COMM	1.00
BUILDING INSPECTIONS	ENFORCEMENT	1.00
COMMERCIAL VEHICLE SAFETY REGULATIONS	INT COMM	1.00
IRS	TAXATION	1.00
HOW LICENSING TRUMPS ZONING	CASE LAW	1.00
PANEL DISCUSSION/CUSTOMER SERVICE	ETHICS & C/S	1.00

**September 2011**

BUSINESS STRUCTURING/IRS BUSINESS REGULATIONS	REG/TAXATION	1.00
NUTS & BOLTS OF A BUSINESS LICENSE ORDINANCE	REG	1.00
SUSPENSION & REVOCATION OF A BUSINESS LICENSE	CASE LAW	1.25
TEMPORARY/SPECIAL EVENTS (TAXES)	TAXATION	0.75
SEXUALLY ORIENTED BUSINESSES (SOB'S)	CASE LAW	1.00
COMMUNICATIONS	CUSTOMER SERVICE	1.00
INTERSTATE COMMERCE	INT COMM	1.00
COTTAGE INDUSTRY	REG	1.00
SALES TAX COMMISSION	TAXATION	1.00
EASY LAW	ALCOHOL	0.75
UNINCORPORATED BUSINESS ENTITY UNIFORM ACTS	ENFORCEMENT	1.00
PEST CONTROL	REG	0.75
CONSTITUTIONAL LAW	CONST LAW	1.50
WEIGHTS & MEASURES	INT COMM	1.00
E-VERIFY	INT COMM	1.00
ETHICS & CUSTOMER SERVICE	ETHIC & C/S	1.00
ALCOHOL LICENSING	ALCOHOL	2.00
MASSAGE THERAPY, COSMETOLOGY, TATTOOING & REIKI	REG	1.00
PANEL DISCUSSION/QUESTION & ANSWER	C/S	0.50

REQUIRED:

6 hours Regulatory Licensing

4 hours Case Law

<b>2 hours</b>	Interstate Commerce
<b>2 hours</b>	Constitutional Law
<b>3 hours</b>	Sales & Temporary Sales Taxes
<b>3 hours</b>	Alcohol Licensing
<b>3 hours</b>	Ethics & Customer Service
<b>1 hour</b>	Business License Enforcement